Instructions for Authorizing
Additional Users to UCM Payment Center

Are you assisting with your student's tuition and would like access to billing information? To gain access to UCM's Payment Center, your student must designate you as an authorized user -even if they have granted you access to other UCM information. Your student (and only your student) can do this by following the directions below.

Authorized users can:

- Receive email notifications with each tuition billing statement

Step 1:

Step 3: Agree to the terms by checking the box and click *Continue*