



Electronic Bidding

Supplier Registration FAQ's

How can I register as a supplier for the University of Central Missouri electronic bidding system?

- Click on the [ebidding webpage](#).
- Select the “Supplier Registration” link and complete the required information.
- For additional instructions, refer to Supplier Registration Guide.

What if I don't agree with the Terms and Conditions?

- You must accept the Terms and Conditions in order to register.

What are the password requirements?

- Password must have a minimum of 8 characters including 1 number and 1 letter with a maximum of 15 characters total.

What if I forget my username and/or password?

- Click on the Forgot your Username/Password link on the ebidding home page.

What if I don't have a company email address?

- An email address is a requirement to become a registered supplier.

Do I have to be an approved supplier to submit a solicitation response?

- Yes, you must be an approved supplier in order to submit a solicitation response.

How will I be notified if I am an approved supplier?

- An email notification will be sent to the designated email address.

Can I designate more than one user to access the bid system for my company?

- Yes, suppliers can edit or update the company information under Manage My Account.

What is the maximum size per file for attachments?

- The size limit is 100 MB per attachment. There is no limit to the number of files that can be attached.

What are the browser requirements?

- See [Browser Requirements](#)